

**Zero Waste McMinnville board meeting minutes
April 1, 2024 @ Carnegie Room**

Board members present: Ramsey, Allison, Charlene, Linda, Steve, Susan (Zoom)

Guests: Jeri White, TPP

Board members absent: Gerry, Haley, Keith

Meeting called to order: 5:06PM

Approval of minutes:

- (1) There were no changes to the minutes. Ramsey moved to approve the minutes as submitted, Linda seconded; the minutes were approved unanimously
- (2) Keith has resigned as secretary, effective immediately, and needs to be replaced. There were no solutions suggested for a replacement, so Steve offered to take minutes for this meeting. Steve also suggested that we talk with Keith about remaining on the board to represent the Tool Library because of its close alignment with our Zero Waste mission, with the condition that he be relieved of all his other board duties. The board consensus was that this is a good idea, and Steve offered to contact Keith to see if he's interested in that arrangement.

Treasurer report:

- (1) \$24,049.55 in all accounts; latest deposits = \$1500 donation from e-bike raffle winner & \$1064 profit (additional to the \$213 already deposited) from TPP collection event
- (2) Treasurer SI has arranged thru First Federal to receive only electronic copies (and not mailed copies) for the 4 secondary bank accounts; we will still receive mailed paper copies for the main account to maintain a permanent record.
- (3) Bottle Drop discussion: Linda asks if we can find someone to take over from Ramsey, and Ramsey suggests that he make a plea tonight at our public meeting. Allison suggests we look for 2 student interns: one for Bottle Drop, one to be our media & promotions interface. After board discussion, including whether to pay the interns, Ramsey offered to approach Ilsa Perse from the local chapter of 99 Women Friends to see about available funding.

Partner organization reports:

- (1) Edible Landscapes (Charlene)
We discussed our standing \$500 annual partner donation to ELYC, which is a necessary part of their funding for administrative costs (the recent grant award funding is dedicated solely to execution of the grant project). After some board deliberation, Allison moved that we approve the donation, Linda seconded and it passed unanimously.
- (2) Tool Library (Keith) No report due to Keith's absence.

ZWM project reports:

Arts Fest (Ramsey): It's too late to organize anything, so there will be no festival. Allison will post a notice on this to social media. The board agrees that this item should be dropped from future agendas.

Chapul Farms (Ramsey): Pat Crowley will give a full update at tonight's public meeting.

C&D waste (Gerry, Ramsey, Steve): The committee met to outline near-term plans and assigned some action items. Until we have more info from these first action items the committee will not be able to put together a budget.

Food waste & composting (Allison, Charlene, Susan): Are looking into an app called Too Good To Go where restaurants with prepared but unserved excess food post this information; institutions needing food can then arrange to get it.

Susan has a goal to sign up 20 restaurants in the next 90 days to enroll in the Foreverware reusable program. She wants to start with an introductory webinar.

Jeri told us about available subsidies offered by plasticfreerestaurants.org that can cover startup costs for the reusable containers.

Linda suggests the project develop a food waste information handout.

Plastic Project (Jeri, Linda): First, Ramsey asks how TPP generates its large & enthusiastic volunteer corps; Ans: Constant activities, workshops, e-mails, etc. TPP held the first of three workshops – this one “Solving the mystery of plastic”, on March 17. Attendance was 23; Styrofoam was a hot topic.

Ramsey has teed up Mayor Remy Drabkin for informational discussions.

Jeri asked for board approval for costs for promo buttons, bookmarks, etc. Charlene moved that we approve, Ramsey seconds; board approved U.

TPP also submitted a detailed 2024 budget. After a good deal of discussion the board requested additional information from TPP on ramifications of this budget, in particular if the grant applications are not approved. The board asked for more detail on what portions of the budget the ZWM organization would need to cover in such a case. After the discussion, Ramsey moved that the board accept the budget as a notional document, pending further detail, and Susan seconded; board approved U.

At this point, guests were arriving for the public presentation and the board meeting was suspended without discussion of remaining agenda items:

Events Project

Standards Project

General & new business

Strategic plan implementation

Report of the Business Liaison

Meeting adjourned: 6:23PM

Submitted by Steve Iversen, temp Secretary